

THE UNIVERSITY OF LANCASTER

Charter, Statutes
and Ordinances
of the
University of Lancaster

20	Discrimination: no test related to sex, race, colour or religious, moral or political belief
21	Dividends, gifts, and bonuses
22	Charter: amendments and additions
23	Special Resolution for amendments to Charter
24	Benevolent construal of Charter

II [STATUTES](#)

1	Definitions
2	The Members of the University
3	The Appointment of Chancellor and the Vice-Chancellor
4	The Vice-Chancellor
5	The Principals of Colleges
7	The Auditors
9	The Council
10	The Powers of Council
11A	The Senate
16A	The Students' Union
19	Removal from Office
20	Employment Matters
23	Acts during Vacancies
24	Interpretation of Statutes

III [ORDINANCES](#)

1	Procedure for Making Ordinances
2	The Seal
4	Matters reserved to Council for decision
5A	Powers of Senate
5B	Matters reserved to Senate for decision
5C	Membership of the Senate
6	Delegation of the powers of the Council and the Senate without requirement of confirmation
7	Student Appeals and Complaints
8	Complaints and disclosures
10	Terms of office for Officers of the University
11	Conduct of Student Disciplinary Hearings
12	Committees
15	g

AND WHEREAS We have taken the said Petition into Our Royal Consideration and are minded to accede thereto:

NOW THEREFORE KNOW YE that We by virtue of Our Prerogative Royal and of Our especial grace, certain knowledge and mere motion have willed and ordained and by these Presents for Us, Our Heirs and Successors do will and ordain as follows.

1. There shall be and there is hereby constituted and founded in Our said City and County Palatine and Duchy of Lancaster a University with the name and style of "The University of Lancaster" (hereinafter called "the University").
2. The Chancellor, the Pro-Chancellor, the Vice-Chancellor, and all other persons who are for the time being members of the University pursuant to this Our Charter and the Statutes of the University are hereby constituted and henceforth for ever shall be o

- (f) To grant Diplomas, Certificates or other academic distinctions to persons who have pursued a course of study approved by the University under conditions laid down by the University in its Statutes or Ordinances.
- (g) To grant to approved persons, under conditions laid down in its Statutes or Ordinances, Honorary Degrees or other academic distinctions.
- (h) On what the Council and the Senate of the University shall deem to be good cause, to deprive persons of any Degrees, Diplomas, Certificates or other academic distinctions granted to them by the University.
- (i) To accept the examinations and periods of study passed by students of the University at other Universities or places of learning as equivalent to such examinations and periods of study in the University as the Senate of the University may determine, and to withdraw such acceptance at any time.
- (j) To admit to any of the privileges of the University or to recognise for any purpose, and either in whole or in part, any College or Institution or the members or staff or students thereof, on such terms and conditions as may from time to time be prescribed by the Statutes or Ordinances of the University.
- (k) To enter into an agreement or agreements with the Executive Council for the Establishment of a University at Lancaster for taking over the rights, property, liabilities and engagements and for the winding up or dissolution of the said Executive Council.
- (l) To enter into any agreement for the incorporation within the University of any other institution and for taking over its rights, property and liabilities and for any other purpose not repugnant to this Our Charter.
- (m) To join with any other University or with any other public or private Body, Institution, Authority or Association having in view or promoting any purpose the same as or similar or related to any purpose of the University, or to appoint one or more repr

- (2) The first Pro-Chancellor shall be Our right trusty and right well beloved Cousin Edward John Earl of Derby.
8. There shall be one or more Deputy Pro-Chancellors, none of whom shall be an employee or student of the University. In the absence of the Pro-Chancellor, or during a vacancy in that office, one of the Deputy Pro-Chancellors shall preside over the Council of the University, and may confer degrees which have been granted by the University.
9.
 - (1) There shall be a Vice-Chancellor of the University who shall be the chief Academic and Administrative Officer of the University and shall be entitled to preside over meetings of the Senate of the University and to confer degrees which have been granted by the University.
 - (2) During the absence or incapacity of the Vice-Chancellor or during a vacancy in the office of Vice-Chancellor, the Council of the University may appoint an Acting Vice-Chancellor, who during such absence, incapacity or vacancy (as the case may be) shall exercise and perform all the functions of the Vice-Chancellor.
 - (3) The first Vice-Chancellor of the University shall be Our trusty and well-beloved Charles Frederick Carter, Esquire, Master of Arts.
10. There shall be a Deputy Vice-Chancellor and one or more Pro-Vice-Chancellors who shall subject to the Stt0IO 0 1 108.02 413eJETQ EMC /Span MCI TJETQto the ty.

19. (1) The Ordinances of the University shall be made by the Council.
- (2) Ordinances may add to, amend or repeal the Ordinances from time to time in force.
- 19(A). The Council and the Senate may make Regulations in relation to any matter within the powers of each respective body. The power to make such Regulations shall include the power to add to, amend or repeal any such Regulation.
20. No test related to sex, race, colour or religious, moral or political belief, shall be imposed on any person in order to entitle him or her to be admitted as a member, teacher or student of the University or to hold office therein or to graduate thereat or to hold any advantage or privilege thereof.
21. The University shall not make any dividend, gift, division or bonus in money unto or between any of its members except by way of prize, reward or special grant.
22. The Council may at any time by Special Resolution amend, add to or repeal this Our Charter, and such amendment, addition or repeal shall, when allowed by Us, Our Heirs and Successors in Council, have effect so that this Our Charter shall thenceforward continue and operate as though it had been originally granted and made as so amended, added to or repealed. This Article shall apply to this Our Charter as amended, added to or repealed in manner aforesaid.
23. For the purposes of this Our Charter, a "Special Resolution" means a resolution passed at a meeting of the Council: provided that notice of the meeting shall be given to each member of the Council not less than fourteen days before the meeting be held, and that the res000008872 n27(d)-7(e)15(d)-7()-6(t)18(o)-5()C01114(p)-7(ea)-5(l)l0.00000

II. STATUTES

At the Council Chamber, Whitehall

THE 27TH DAY OF JUNE 2018

PRESENT,

REVISED STATUTES OF THE UNIVERSITY OF LANCASTER

1. Definitions

In these Statutes:-

“Officers” means the Chancellor, the Pro-Chancellor, the Deputy Pro-Chancellors, and all other holders of unpaid offices in the University established pursuant to the Charter and these Statutes and Ordinances, together with the persons who hold offices for which there may be payment in addition to their substantive contracts of service with the University.

“Registered graduates” means persons who for the time being appear on the University’s Register of Graduates” .

“Students” means persons pursuing any course of study in the University for which a fee is payable to the University and which leads to a Degree, Diploma, Certificate or other academic distinction of the University (other than officers of the University and persons who are students of an institution associated with the University under Article 4(m) of the Charter), together with such other persons pursuing courses of study in the University as the Senate may from time to time determine.

Words in the singular shall include the plural and words in the plural shall include the singular.

References in these Statutes to Acts of Parliament are deemed to refer to the relevant provisions of English law in force at any particular time.

2. The Members of the University

2.1 The following persons shall be members of the University:

The Chancellor.
The Pro-Chancellor.
The Vice-Chancellor.
The Lay Members of the Council.
The Employees of the University.
The Emeritus Staff.
The Alumni.
The Honorary Graduates.
The Students.

Such other officers or former officers and such other persons as shall by decision of the Council be granted the status of members.

2.2 Membership of the University shall continue so long only as one at least of the qualifications above enumerated shall continue to be held by the individual member.

3. The Appointment of the Chancellor and the Vice-Chancellor

3.1 The Council shall appoint the successors to the Chancellor.

3.2 The Council shall appoint the successors to the Vice-Chancellor.

4. The Vice-Chancellor

The Vice-Chancellor shall have a general responsibility to the Council and the Senate for maintaining and promoting the effective working and good order of the University.

5. The Principals of Colleges

No less than nine and no more than twelve persons (two of whom would be Deputy Pro-Chancellors) appointed by the Council on the recommendation of the Nominations Committee*.

* These members are independent, and may not include any person who has a contract of service with the University, or holds a paid office in the University, or any person who is a student pursuing any course of study in the University, for which a fee is payable to the University and which leads to a Degree, Diploma, Certificate, or other academic distinction of the University.

9.2 Periods of Office of Members of the Council

(a) *Ex Officio Members of Council*

Members of the Council *ex officio* remain members for so long as they hold the relevant office.

(b) *Appointed Members*

The term of office for lay members of Council will be for a maximum of three years, renewable twice for maximum terms of three years, except where they are subsequently undertaking a new or more senior role. Lay members will only be appointed and reappointed by Council following recommendation to Council through University appointment processes for lay members. The term of office for officers appointed by the Senate will be for a maximum of three years, renewable twice for maximum terms of three years. Persons appointed by the Students' Union shall hold office for a period which shall be determined by the Students' Union at the time of their appointment, provided they shall cease to be members of Council on ceasing to be students of the University.

9.3 Removal from Office of Members of the Council

Any person appointed as a member of the Council may be removed from membership for 'good cause' by the Council. No person shall be removed by the Council unless he or she shall have been given a reasonable opportunity to have been heard in person by the Council.

9.4 Casual vacancies shall be filled by the relevant appointing body or person for such period, not exceeding the normal period of appointment as may be determined by the appointing body or person.

9.5 Except where otherwise provided persons appointed need not be members of the Body by which they are appointed.

9.6 Any member of the Council, not being an *ex officio* member, may resign in writing addressed to the Council.

- (h) To make provision for schemes of insurance, superannuation, pensions or retirement benefits for all salaried officers and, so far as the Council shall think fit, for persons formerly in the employment of the University or their dependants or relatives.
- (i) To provide for the welfare of the students of the University after taking into consideration any recommendations or reports by the Senate.
- (j) To establish or disestablish, after consideration of the recommendation of the Senate, the colleges, faculties, departments and similar bodies, as may be required.
- (k) To grant, following consideration of the recommendation by the Senate, the title of Emeritus Professor or other academic distinction. This power may be delegated directly to the Vice-Chancellor or other senior officer or an appropriate committee of the University, which will have the right of recourse to Council.
- (l) To determine the duties and conditions of all employees. This determination shall be made after taking the advice of the Senate into consideration.
- (m) To exploit for the University's benefit a facility or resource of the University including study, research, knowledge or intellectual property, or the practical application of study, research, knowledge or intellectual property, whether alone or with someone else.
- (n) To make provision for the consideration of complaints and appeals by students, after taking into consideration the recommendations of the Senate.
- (o) To amend, add to or repeal the Statutes (subject to the usual Privy Council approval of Statute amendments) and Ordinances, having taken into account the views of Senate where those changes relate to the academic life of the University, or on the welfare of its students.

11. The Senate

11.1 [deleted 2007]

11A. The Senate

11A.1 The Senate shall be responsible for the academic work of the University, consistent with Article 13 of the Charter, and in particular for the strategic development of the academic activities of the University and for the approval of policies to promote and ensure the quality of the academic work of the University including teaching and research.

11A.2 The composition, powers and functions of the Senate shall be as set out in the Ordinances.

13. Delegation of the Powers of the Council and the Senate
without requirement of Confirmation

13.1 [moved to Ordinances 2007]

14. The Syndicates of the Colleges

14.1 [moved to Ordinances 2016]

15. The Faculties

15.1 [moved to Ordinances 2016]

16. The Departments

16.1 [moved to Ordinances 2016]

16A. The Students' Union

16A.1 There shall be a Students' Union of the University.

16A.2 The constitution of the Students' Union shall be approved by the Council in accordance with the Education Act 1994.

17. Committees

17.1 [moved to Ordinances 2007]

18. University Examinations

18.1 [deleted]

19. Removal From Office

19.1 [deleted 2018]

19.2 Any member of the University (other than an employee to whom Statute 20 applies) appointed to an office by the Council may be removed for good cause by the Council.

No person shall be removed by the Council unless he or she shall have been given a

rea0@102>156e0 GQq0.000008872 0 595.4 841.8 reW* nBT/F2 12 Tf1 0 0 1 108.02 261.27 Tm0 G[(a)

20. Employment Matters

20.1 Introduction

This Statute relates to the suspension, discipline and proceedings which may lead to the dismissal of employees other than the Vice-Chancellor.

20.2 This Statute and any Ordinance or procedures made under this Statute shall be construed in every case to give effect to the following guiding principles, that is to say:

- (a) to ensure that employees engaged in teaching or research (other than registered students) have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges;
- (b) to enable the University to provide education, promote learning and engage in research efficiently and economically;
- (c) to apply the principles of justice and fairness.

20.3 The Council shall ensure that the University has in place appropriate employment procedures for employees of the University and shall prescribe by one or more ordinances fair procedures for dismissing employees for reasons to do with redundancy, discipline, capability, contravention of statutory enactment or some other substantial grounds.

20.4 The Vice-Chancellor, or other designated person or persons may:

- (a) discipline, or apply other sanctions as prescribed under any such procedure; and/or
- (b) dismiss, with or without notice, on any ground permitted by section 98 of Employment Rights Act 1996 (as may be amended from time to time),

any employee to whom this Statute applies, subject to Statute 20.7 below.

Where an employee has been dismissed that employee may appeal against the dismissal.

20.5 The Vice-Chancellor, or nominated person or persons, may suspend from duty, with or without pay, any employee for alleged misconduct or for other good or urgent reason(s) or to enable an appropriate investigation into alleged misconduct or other good or urgent reason(s).

20.6 For the purposes of this Statute 20 the following terms shall have the following meanings:

- (1) "dismissal" shall have the same meaning as in section 95 of the Employment Rights Act 1996 (as may be amended from time to time);
- (2) "dismissal by reason of redundancy" shall have the same meaning as in section 139 of the Employment Rights Act 1996 (as may be amended from time to time).

20.7 The power to dismiss any employee by reasons of redundancy, and the procedures

III. ORDINANCES

Ordinance 1: Procedure for making Ordinances

- 1.1 In accordance with paragraph 19 of the Charter of the University, the Council may make Ordinances. Ordinances may add to, amend or repeal any Ordinance from time to time in force. Amendment to Ordinance 5 will require the recommendation of Senate.
- 1.2 Subject to paragraph 1.1 above, a draft Ordinance may be proposed either by the Council or by the Senate.
- 1.3 An Ordinance shall come into force on the date it is approved by the Council, or such later date as the Council may determine.
- 1.4 An Ordinance shall indicate the date of the decision of the Council by which it is made and the date it is to come into force.
- 1.5 This Ordinance was approved by Council on 22 November 2002, with the concurrence of Senate at its meeting on 13 November 2002, and took effect immediately. It was amended by Council on 18 May 2018, with the concurrence of Senate on 2 May 2018, and took effect immediately.

Ordinance 2: The Seal

- 2.1 The Council has custody and use of the Common Seal of the University and shall entrust the Seal to custody of the Vice-Chancellor.
- 2.2 The Council shall determine arrangements for the sealing of any instrument and shall cause to have these arrangements incorporated into the Minutes of its meeting.
- 2.5 This Ordinance was approved by Council on 20 November 2015, with the concurrence of Senate at its meeting on 4 November 2015, and took effect immediately.

Ordinance 3: Periods of office of members of Council

- 3.1 [deleted 2015)

Ordinance 4:
Matters reserved to Council for decision

In accordance with Ordinance 6.2 Delegation of the Powers of the Council and Senate, the University Council hereby ordains as follows.

- 4.1 The Council may not delegate its responsibility for the following areas of business:
- (i) consideration and approval of the University's strategic plans, including its annual operating plan, financial forecasts and significant forward commitments;
 - (ii) review and approval of the University's financial targets and strategy, budgetary systems, annual (revenue) budget, capital programme budget and financial statements (annual audited accounts);
 - (iii) approval in principle of major borrowing and leasing arrangements;
 - (iv) review and approval of the estate strategy, major capital projects, and sale or purchase of property;
 - (v) determination of whether there should be significant redundancies or voluntary severances among employees of the University, whether across the institution as a whole or in specific areas;
 - (vi) decisions on participation in national negotiations on salaries and other staffing matters;
 - (vii) approval and adoption of approved pension schemes;
 - (viii) approval of the LUSU constitution;
 - (ix) recognition of organisations representing alumni and former students of the University;
 - (x)

Ordinance 5:
The Senate

Ordinance 5A: The Powers of Senate
(previously Statute 12)

5A.1 The Senate shall be responsible for the academic work, consistent with Article 13 of the Charter of the University, and shall, subject to the powers reserved to the Council by the Statutes and Ordinances, take such measures and act in such a manner as shall appear to it best calculated to promote strategic development activities of the University, to promote and enhance the academic work of the University both in teaching and research, and for the regulation and superintendence of the education and discipline of the students of the University. The Senate shall, subject to the Charter and the Statutes, in addition to all other powers vested in it, have the following powers.

- (a) To regulate and control, after considering any views of members of the faculties, all teaching, courses of study and the conditions qualifying for admission to the various titles, degrees and other awards offered by the University.
- (b) To regulate and control all teaching, courses of study and conditions qualifying for admission to the various titles, degrees and other awards offered by the University as validated awards, such regulation and control to be exercised in conjunction with other bodies in respect of validated awards upon such terms and conditions as may be required by the University.
- (c) To regulate the admission of persons to courses of study and their continuance thereon.
- (d) To make recommendations to the Council on the establishment and dis

- (j) To advise the Council on the welfare of the students of the University.
- (k) To regulate the discipline of the students of the University.
- (l) To exclude any student, permanently or for a stated time, from any part of the University or its precincts, or from attendance at any course or from entry to any examination or other form of assessment.
- (m) To recognise such examinations and periods of study at such universities and places of learning as the Senate may approve as equivalent to such examinations and periods of study in the University as the Senate may determine.
- (n) To make recommendations or to express an opinion to the Council for consideration or approval on any matter of interest to the University and its affairs.

5A.2 This Ordinance was approved by Council on 18 June 2007, with the concurrence of Senate at its meeting on 23 May 2007 and took effect on 10 October 2007. It was amended by Council on 18 May 2018, with the concurrence of Senate on 2 May 2018, and took effect immediately.

Ordinance 5B: Matters Reserved to Senate for Decision
(previously Ordinance 5)

5B.1 In accordance with Ordinance 6 Delegation of the Powers of the Council and Senate,

- 5B.2 Subject to paragraph 5B.1, the Senate may delegate by regulation to a committee or committees or to an officer or officers such of its other powers as it sees fit in accordance with Ordinance 6. Such regulations shall state the terms of delegation, what confirmation, if any, is required and the duration of the delegation, and may subsequently be revoked at any time by the Senate.
- 5B.3 This Ordinance was approved by Council on 22 November 2002, with the concurrence of Senate at its meeting on 13 November 2002. It was subsequently amended by Council on 18 June 2007, with the concurrence of Senate at its meeting on 23 May 2007, and took effect on 10 October 2007. It was amended by Council on 20 November 2015, with the concurrence of Senate on 4 November 2015, and took effect immediately.

Ordinance 5C: Membership of the Senate

(previe

- 5C.2 The elected and appointed members who are not students shall be members of the Senate for three years commencing from the date at which they are elected or appointed and at the expiry of this term they shall not until three further years have elapsed be eligible for re-election or re-appointment to the Senate, though they may be co-opted. The appointed members who are students shall hold office for a period of one year, which is renewable once provided that they shall cease to hold office on ceasing to be students.
- 5C.3 [deleted September 2019]
- 5C.4 This Ordinance was approved by Council on 18 June 2007, with the concurrence of Senate at its meeting on 23 May 2007, and took effect on 10 October 2007. It was amended by Council on 20 November 2015, with the concurrence of Senate on 4 November 2015, and took effect immediately. It was amended by Council on 25 November 2016, with the concurrence of Senate on 9 November 2016, and took effect immediately. It was amended by Council on 20 September 2019, with the concurrence of Senate on 11 September 2019.

Ordinance 6:
Delegation of the Powers of the Council and the Senate
without Requirement of Confirmation
(previously Statute 13)

- 6.1 The Council and the Senate may delegate by Regulation to a committee or committees or to an officer or officers such powers as they see fit, subject to paragraph 6.6 below. Such Regulations shall state the terms of delegation, what confirmation, if any, is required, and the duration of the delegation, and may subsequently be revoked at any time by the delegating body.
- 6.2 The Council and the Senate shall determine by Ordinance such of their powers that may not be delegated.
- 6.3 The Council shall delegate, without any requirement of confirmation, to a Committee of the Council, or to a Committee of the Senate, or to a joint Committee of the Council and the Senate of which in no case students shall be members, or to a particular person not a student, the power, to appoint, promote or dismiss or to determine the powers, duties, remuneration or terms or conditions of office of an officer or class of officer.
- 6.4 Without prejudice to the power under Ordinance 12 to delegate any other matters to Committees, subject to confirmation by the Senate, the Senate may delegate to a Committee of the Senate, without any requirement of confirmation, decisions relating to the membership of Colleges, internal working and good order of the Colleges, and to the constitution and standing orders of the Syndicates of Colleges

and Committees thereof. If, with the approval of the Senate, decisions relating to the internal working of a College are delegated by the Syndicate of that College to a Committee of that Syndicate, the decisions of the Committee shall not require confirmation by the Syndicate unless the Senate or the Syndicate shall in relation to a particular decision or class of decisions have directed otherwise.

- 6.5 The Senate may delegate, without any requirement of confirmation, to the Board of Discipline or to a Committee of members of the Senate the power to exclude a student, permanently or for a stated time, from any part of the University or its precincts, or from attendance at any course or from entry to any examination.
- 6.6 The Senate shall delegate, without any requirement of confirmation, the following powers to a Committee or Committees of which no students shall be members, or to a person or persons (not being students):
- (a) the admission of a student;
 - (b) the conduct of the examination of a student, and the determination of the results of any form of academic assessment of the work of a student.
- 6.7 This Ordinance was approved by Council on 18 June 2007, with the concurrence of Senate at its meeting on 23 May 2007, and took effect on 10 October 2007. It was amended by Council on 20 November 2015, with the concurrence of Senate on 4 November 2016, and took effect immediately.

Ordinance 7:
Student Appeals and Complaints

- 7.1 The Senate shall ensure that the University has in place appropriate procedures for student appeals and complaints.
- 7.2 The Academic Appeals procedures shall abide by the following principles.
- 7.2.1 The University, through its academic staff and assessment mechanisms, ensures that proper academic judgement is used in all assessment and moderation. Academic judgement thus stands outside of these procedures and cannot be subject to appeal.
 - 7.2.2 Students will not be hindered in making a reasonable appeal. All parties will act without bias or prejudice and in a sensitive, fair and prompt manner.
 - 7.2.3 The objective of the procedure is to establish the facts and come to a reasonable and just resolution, which is both relevant and proportionate.
 - 7.2.4 No students will be disadvantaged for making appeals in good faith, and all reasonable appeals will be taken seriously and dealt with according to the agreed procedures. However, if it is established that appeals are frivolous or spurious, then they will not be considered reasonable, and the University may take disciplinary action.

7.2.5

- 8.3 The Public Interest Disclosure Act 1998 and the Enterprise and Regulatory Reform Act 2013 protect employees who notify the University of malpractice which they reasonably believe involves an issue of public interest from being subjected to any detriment or being unfairly dismissed as a result. The procedures will ensure this protection is in place, and will extend it to other members of the University, including students.

- 10.7 This Ordinance was approved by Council on 8 December 2006, with the concurrence of Senate at its meeting on 22 November 2006, and took effect immediately. It was amended by Council on 20 November 2015, with the concurrence of Senate on 4 November 2015, and took effect immediately. It was amended by Council on 25 November 2016, with the concurrence of Senate on 9 November 2016, and took effect immediately. It was amended by Council on 18 May 2018, with the concurrence of Senate on 2 May 2018, and took effect immediately.

Ordinance 11:
Conduct of Student Disciplinary Hearings

- 11.1 [deleted 2017]

Ordinance 12:
Committees
(previously Statute 17)

- 12.1 The Council, the Senate, the Syndicates of Colleges and the Faculties may from time to time appoint, subject to the provisions of the later sections of this Statute, such and so many standing, special and advisory committees or joint committees as may seem to them fit and may, subject to the provisions of Ordinance 6, Sections 6.1, 6.4 and 6.6, place on them persons who are not members of the Appointing Bodies. The duties and powers of such committees shall be such as the Appointing Bodies shall from time to time direct and may be revoked, altered or enlarged as the Appointing Bodies see fit.

- 12.2

Ordinance 13:
Members of the Court
(previously Annex to Statute 20, Part I, Section 3)

13.1 [deleted 2018]

Ordinance 14:
Provisions as to the Vice-Chancellor
(previously Annex to Statute 20, Part I, Section 3)

14.1 [deleted 2011]

Ordinance 15:
Redundancy

17.2 Procedure to be followed should the University wish to invoke Charter Article 4(h)

17.2.1 Where a decision is made under any of paragraphs 17.2.2, 17.2.3, 17.2.6, 17.2.7,

- 17.2.11 The individual at risk may attend the meeting of the Senate and, if the Council is also called upon to make a decision under Charter Article 4(h), that meeting also. He or she may be represented by a legal practitioner or otherwise.⁶ Before the Senate and the Council no new evidence may be adduced, nor any new ground raised on behalf of the individual at risk. Immediately prior to the decision of each body being made the individual at risk and any representative will be required to withdraw.
- 17.2.12 The University will not be responsible for any costs incurred by the individual at risk in respect of any representations made on his or her behalf or for any other reason.
- 17.2.13 Should the respective decisions of the Senate and the Council be to deprive the individual at risk of any degree, diploma, certificate or other academic distinction granted to him or her by the University, the individual at risk may be required to reimburse the University in respect of the reasonable costs it has incurred in establishing the Tribunal referred to in paragraph 17.2.7 above.⁷
- 17.3 *Procedure to be followed should the University wish to invoke Charter Article 4(h) in the case of Honorary Awards*

Ordinance 20:
The Departments
(previously Statute 16)

- 20.1 There shall be such Departments, containing as members such officers of the University, as the Council, taking into consideration the recommendation of the Senate, may from time to time determine; and each Department shall, at least three times in each academic year, arrange a meeting of all these members to discuss its work.
- 20.2 Each Department shall establish, in a manner to be approved by the Senate, an adequate method of consultation between its members and students taking courses in the Department.
- 20.3 Each Department shall have a Head, to be chosen in a manner to be approved and for a period to be determined by the Senate.
- 20.4 This Ordinance was approved by Council on 20 November 2015, with the concurrence of Senate at its meeting on 4 November 2015 and took effect immediately.