

# Lancaster University Student Contract 2025-26 year of entry

## Contents

Contract Terms.....	2.....
Admissions.....	3
Right to withdraw.....	5
Fees and Fee Setting (including refunds).....	6.
Academic Regulations and Procedures.....	7
Academic Appeals Procedure.....	8
Changes to Programmes and Modules.....	8
Student Discipline Regulations.....	8
Complaints.....	9
Academic Freedom and Freedom of Speech.....	
	10
Other contracts.....	11
Personal Light Electric Vehicles.....	11
Visas and immigration.....	11
Delivery, changes and disclaimer.....	12
Liability.....	12
Intellectual Property rights.....	13
Data Protection.....	13
Consumer rights.....	14
Our right to make changes to our regulations and policies.....	14
How the agreement under the Contract Terms may end.....	14

## Contract Terms

### 1. Definitions:

University/we/us/our:

read this document (Student Contract) carefully prior to accepting an offer of a place at the University. You will be subject to these Contract Terms for the full duration of your programme, subject to periodic updates to policies and regulations communicated to you in line with clause 56.

5. You will re-register as a student of the University at the beginning of each academic year and will be subject to these Contract Terms even if you spend some time studying or working away from the University as part of your programme.
6. You must comply with the University's Regulations, guidelines, rules, codes of practice, policies and procedures and all other Contract Terms and note that these may be subject to minor change or update during your period of study. You should re-familiarise yourself with these policies and procedures periodically and note that any significant changes or wholly new policies and procedures will be communicated to you via your University email address.
7. The Contract Terms and any dispute arising from them (including non-contractual disputes) shall be governed by the law of England and Wales and shall be subject to the exclusive jurisdiction of the English Courts.
8. You should note that Lancaster University is fully committed to and has a legal obligation to comply with financial sanctions enforced by the UK government. As such, you acknowledge financial transactions with countries, business entities or individuals that are subject to sanctions will be subject to additional checks by the University before any formal agreement can be signed or agreed verbally creating an obligation to pay or receive funds. You should also note that the University reserves the right, under the direction of its banking partners, to carry out a risk assessment prior to entering into relationships with business entities or individuals based in the countries listed as 'Higher Risk' (see the guidance on the Government's website on [Money](#)

LaundPiHNg High IPstn E009.03>411.71 reWitB20>79 F53A>4 20>2 486967>87684 2B209 653A>4 20>2 486967>88684 20>2

11. Key information for undergraduate applicants and offer holders is set out on the University's Undergraduate Admissions webpage at <https://www.lancaster.ac.uk/study/undergraduate/after-youergraduate/after>

18. Offers of a place on a course may contain condition(s) of entry. Any condition(s) of entry to the University included in an offer shall be valid for the academic year of entry you have applied for. Should an offer be deferred beyond that academic year, such condition(s) may be subject to reasonable changes as determined by the University. Any such changes will be communicated to you at the point your deferral request is accepted.
19. As part of your programme you may study as part of your degree away from Lancaster University at approved exchange partners of the University or one of the University's overseas campuses. The University's rules and regulations relating to the academic standards, monitoring, progression and assessment of your award, which also includes interruption, withdrawal, complaints and appeals, will apply even when you are studying in another location. You will therefore have to continue to engage with the University in accordance with the University's required processes and procedures whilst you are studying away from the University. You may also have to agree to terms and conditions of the other party which will also be applicable to you whilst you are at that location, for example, the terms and conditions of a visiting student. Further information regarding overseas study placements, including the application process and fees, can be found on the ['Study Abroad' section of the University's Advice, Support and Knowledge \(ASK\) portal](#).

### Right to withdraw

20. You have a 14-day statutory cancellation period during which you can change your mind about accepting an offer to study at the University. Even after this period you can withdraw your acceptance of an offer at any time without incurring any fees to the University, although the University may retain any deposit you have paid.
21. If you are a new student and you registered online or remotely, there is a 14-day statutory cancellation period. In the two weeks from the date you register online you can change your mind about coming to study at the University. If you cancel your place within this cancellation period, you (or your sponsor) will receive a refund of any tuition fees paid to the University less any non-refundable deposit you have paid

cancel your place you may receive a refund of any tuition fees paid to the University less any non-refundable deposit you have paid

the Contract Terms. If you are considering withdrawing, you are strongly encouraged to discuss the implications in advance with relevant University staff in Student and Education Services, and with anybody paying fees on your behalf (e.g. sponsor/employer/funding body), since such decisions may have significant financial implications. You will remain responsible for any accommodation or other payments due to the University.

24. Tuition fee deposits are not normally refundable. The University's policy on deposit payments and refunds can be found at: <https://www.lancaster.ac.uk/study/fees-and-funding/deposits-payments-and-refunds/>.

### Fees and Fee Setting (including refunds)

25. Every student becomes liable for the full sessional fee on registration, and payment must be made according to the terms specified on the invoice that is provided or made available to each student. The University may refuse to register a student who, on request before or at the time of registration, is unable to show that they have, or may reasonably expect the means, to pay his or her fees and meet other financial commitments whilst a student. The University's requirements on the payment of fees can be found in the Manual of Academic Regulations and Procedures (MARP) on the ['Policies and Regulations' section of the University's Advice, Support and Knowledge \(ASK\) portal](#).
26. If you do not pay your tuition fees in full or on time, you may not be allowed to progress on your programme or you may be excluded from the University. The University may also take legal action against you to recover any unpaid fees. If you do not pay any other (non-tuition) fees or other sums you owe, the University may take action to recover those sums and/or apply appropriate sanctions.
27. Where a tuition fee is being paid by a sponsor, the University will continue to chase the sponsor for payment up to Stage One of the University's debt management procedures (delayed by 1 - 45 days), after which the liability will revert to the student and payment will become your responsibility. The University's debt management procedures and penalties for non-payment of tuition fees are set out on the ['money policies' section of the University's Advice, Support and Knowledge \(ASK\) portal](#).
28. The fees for the first year of your course for your year of entry and any other costs associated with the course are set out on the [course fees pages of the University's website](#). The University will not increase the tuition fee you are charged during the course of an academic year. Details of fees in subsequent years of study, including indicative levels of increase and the rationale for these, are available in the [Fees and Funding pages of the University's website](#).
29. Tuition fees do not include any charges for accommodation, catering, examination re-sits, extensions to the designated period of study, travelling expenses and requirements which may be related to your programme of study (e.g. the cost of field



## Academic Appeals Procedure

34. The University's regulations and procedures in relation to academic appeals are available in the Manual of Academic Regulations and Procedures (MARP). Detailed guidance for students on how to complete the academic appeal procedure can be found on the ['Student Complaints and Appeals' section of the University's Advice, Support and Knowledge \(ASK\) portal.](#)

## Changes to Programmes and Modules

35. The University may make changes to programmes or modules, but only in certain circumstances including taking account of the impact of any change on the students affected and consulting with them on major changes. Guidance on the definitions and processes associated with minor and major revisions to programmes and modules is available at <https://www.lancaster.ac.uk/academic-standards-and-quality/programme-design-and-approval/>. In particular your attention is drawn to the Curriculum Transformation Programme information on this page and will continue the development of the University's curriculum to ensure our education is distinctive, attractive, and inclusive

the Student Discipline Regulations of the University which are subject to UK laws but take precedence over any other University code of practice or rules. The expectation of the University is that all students conduct themselves appropriately and in accordance with all relevant regulations and policies, including the University's Student Sexual Misconduct Policy, which can be viewed on the ['Policies and Regulations' section of the University's Advice, Support and Knowledge \(ASK\) portal](#). However, where a student does not, the University may consider this as a breach of the Student Discipline Regulations or a breach of related regulations concerning the use of the Library and computing services facilities. A range of sanctions from summary fines, suspension of studies (intercalation) up to and including exclusion from the University in the most serious of matters. If you are excluded you may not receive the award for which you have registered. The Student Discipline Regulations can be viewed on the ['Policies and Regulations' section of the University's Advice, Support and Knowledge portal](#).

## Complaints

38. Applicants have the right to complain if they believe that the admissions process has not met the appropriate standard or if they believe that a procedural irregularity has affected the outcome of their application. Full details of the complaints process can be found in the University's Admissions Policy on the ['Policies and R](#)









required personal data with these third parties to enable their provision of service to students.

## Consumer rights

55.

University has complied with its procedure around unsatisfactory performance (see: <https://portal.lancaster.ac.uk/ask/marp/>);

- f. You are excluded from the University for breach of the academic or non-academic disciplinary regulations, or in relation to Fitness to Practise, Fitness to Study, attendance after the University has complied with the relevant exclusion procedure as set out in the policies referenced in section 1c;
- g. You do not pay your tuition fees in accordance with the invoice sent to you and such fees remain overdue at least 30 d

